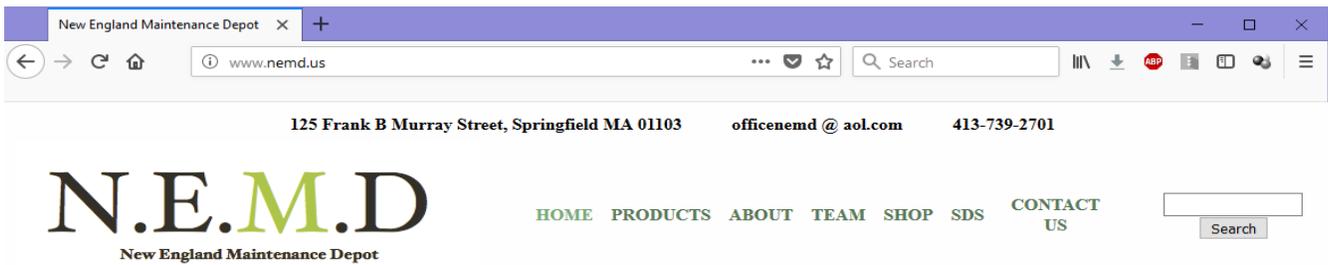


# New England Maintenance Depot's Online Store: Order Entry.

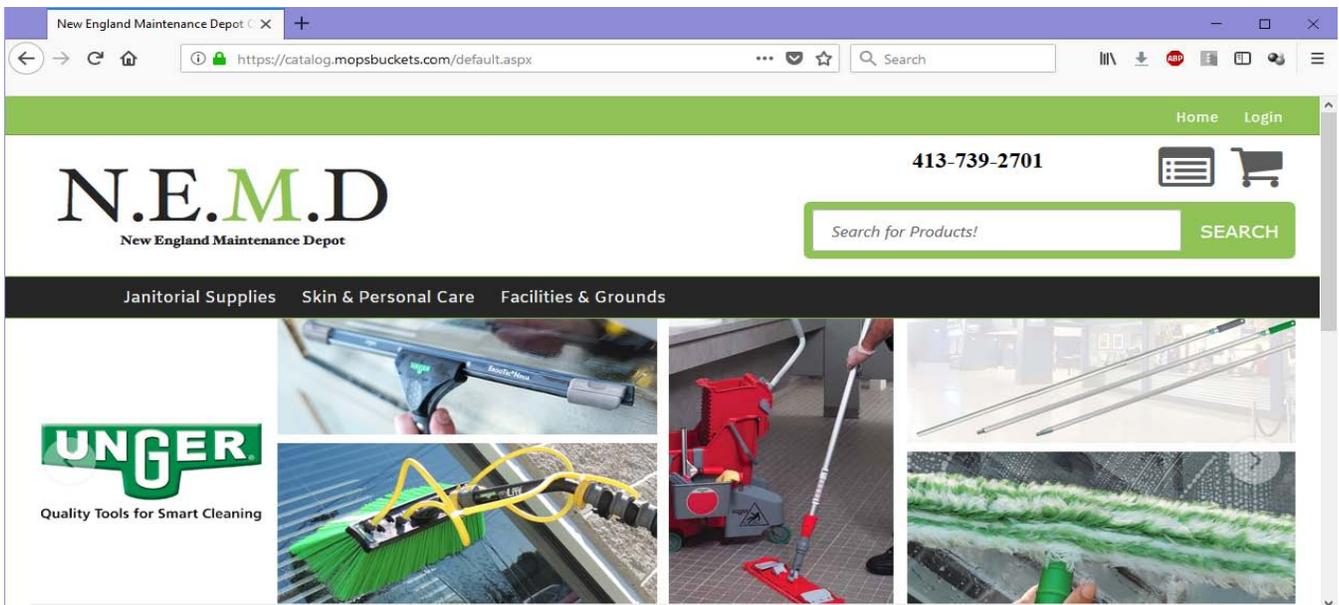
Go to "http://www.nemd.us"



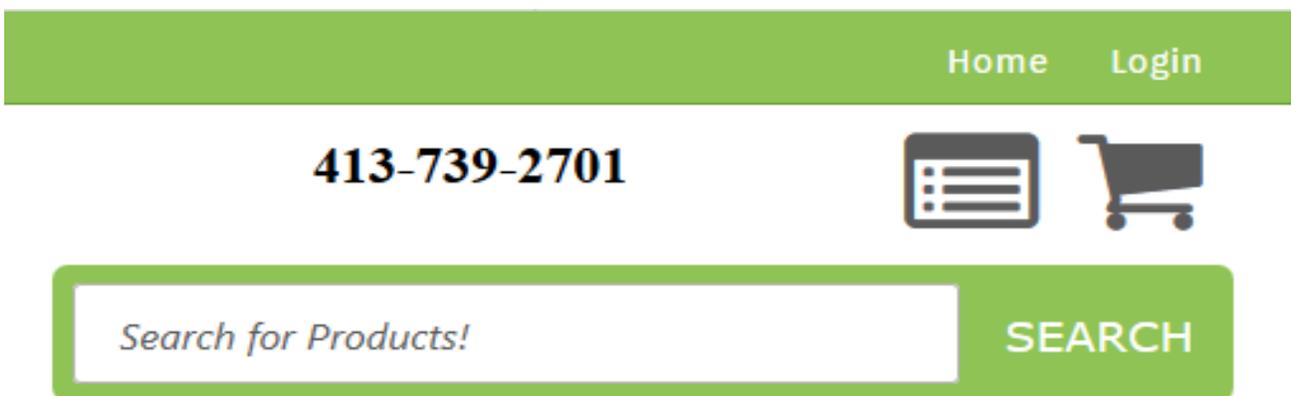
Click on "SHOP" in the menu.



This will take you to our online catalog.



Click on "Login" in the upper right.



Enter your username and password, then click "CONTINUE".



Janitorial Supplies Skin & Personal Care Facilities & Grounds

Home

### Please Log In:

Sign in with my existing account information.

USERNAME:

PASSWORD:

[\(Forgot your password?\)](#)

I'm an existing customer and would like to request an account.

Once logged in, you will see a list of orders awaiting your approval, if there are any.

Home My Account History Orders Administration

413-739-2701

Search for Products! SEARCH

Janitorial Supplies Skin & Personal Care Facilities & Grounds

Home > Orders > Pending

### Pending Approval

Filter Orders:

	Order Date	Customer	Ordered By	Order Total	Ship To Code	Facility Name	Purchase Order	Note
>	8/7/2018 3:38:47 PM	aaquoteforgary	Dan Shay	\$			8675309	

If there are no orders awaiting your approval, it will say "No orders are pending approval".

### Pending Approval

Filter Orders:

Order Date	Customer	Ordered By	Order Total	Ship To Code	Facility Name	Purchase Order	Note
No orders are pending approval.							



To approve an order, simply click the green "check" to the left of the order in the list.



To reject an order, simply click the red "X" to the left of the order in the list.



To edit the order, click the blue "pencil" icon to the left of the order in the list.

While editing the order, you may add to it using the "Keep Shopping" button.

## Shopping Cart

Update Empty Cart Check Out Return To Approval Keep Shopping

Remove	Item #	Quantity	UOM	Unit Price	Total
<input type="checkbox"/>	107128 ProTeam® ProGuard™ 4 Portable Wet/Dry Vacuum	1	EA	\$	\$
<input type="checkbox"/>	FUL 35618 Fuller® 35600 Line Floor Brush - 18"	14	EA	\$	\$
<input type="checkbox"/>	O160BW O'Dell Echo-Line Bamwood Metal Threaded Handle -15/16" x 60"	16	EA	\$	\$
<input type="checkbox"/>	SBS 40127 Deb® SBS® 40 Medicated Skin Cream - 1 L Cartridge	12	CS	\$	\$
<input type="checkbox"/>	SBS 40135 Deb® SBS® 40 Medicated Skin Cream - 5 oz. Plastic Tube	3	CS	\$	\$
<input type="checkbox"/>	STZ GLP1MNA1C-EACH Safety Zone Leather Palm Glove - Men's	12	EA	\$	\$

Order Sub Total: \$

Update Empty Cart Check Out Return To Approval Keep Shopping

You may also select lines to remove on the left, then click the "Update" button.  
Or, you may change the quantities of one or more items, then click "Update".  
When you are done making your changes, you can either "Check Out", or "Return To Approval".

Back at the Approval screen, we will click the green "Approve" check icon.

## Pending Approval

Filter Orders: aaquoteforgary

	Order Date	Customer	Ordered By	Order Total	Ship To Code	Facility Name	Purchase Order	Note
>	8/7/2018 3:38:47 PM	aaquoteforgary	Dan Shay	\$			8675309	

After you have approved an order from the Approval screen, you will see a brief confirmation.

## Pending Approval

Order approved. x

Filter Orders: aaquoteforgary

Order Date	Customer	Ordered By	Order Total	Ship To Code	Facility Name	Purchase Order	Note
No orders are pending approval.							

After a moment or two the green confirmation notice will fade away.

If you want to create an order, as opposed to approving an existing order, you can start one in 1 of 3 ways.

1 - Mouse over History in the upper right, then click on "Customer History".

Home My Account History Orders

413-73

Customer History

Order Forms

2 - Mouse over one of the categories in the menu with the dark background, and select a sub category.

Janitorial Supplies	Skin & Personal Care	Facilities & Grounds	
<b>CHEMICALS</b> ABSORBENTS CARPET CARE CHEMICAL DISPENSER & EQUIPMENT DEODORANT DISINFECTANTS / SANITIZERS DUST MOP TREATMENT ENZYME BACTERIA PRODUCTS SHOW ALL	<b>CLEANING SUPPLIES</b> BOTTLES & PUMPS BROOMS & DUST PANS BRUSHES BUCKETS & WRINGERS CARTS DUST CLOTHS & DUSTERS FLOOR PADS SHOW ALL	<b>CLEANING EQUIPMENT</b> BURNISHERS DRYERS EXTRACTORS FLOOR MACHINES SCRUBBERS - AUTO & WALK SCRUBBERS - RIDER SPECIALTY SHOW ALL	<b>LINERS</b> HIGH DENSITY ROLL LOW DENSITY SPECIALTY
<b>MATTING</b> ENTRANCE-WIPER/SCRAPER	<b>PAPER</b> TISSUES TOILET SEAT COVERS & DISPENSER TOWELS	<b>RECEPTACLES / TRASH CANS</b> SANITARY NAPKIN TRASH	

3 - Start a search in the search box.

To return to the Approval List, at any time, mouse over Administration, and click "Order Approval".

Home My Account History Orders Administration ?

413-739-2701

Order Approval